

**VENDOR REGISTRATION
FOR
WORKS CONTRACT**

List of Documents required for Registration

Sr.No.	Required documents
1	Attested copy of Existing Registration
2	Application form
3	Technical Criteria : <ol style="list-style-type: none">1. Copy of appointment letters for Engineers working with you2. Copy of letter from Engineer working with you showing details of monthly remuneration being received by him, his age & experience.3. Copy of Degree/Diploma certificates of Engineer working with you
4	Registration fee (as per applied class)
5	Bank Solvency - Minimum (as per applied class) not older than one Year
6	Experience of firm(List of order completed/on hand with Present Status) and (Copies of work order executed along with completion certificate.)
7	Attested copy of EPF Certificate and latest EPF paid challan
8	Attested copy of Service tax Registration
9	Attested copy of VAT Registration
10	Attested copy of License to Electrical Contractors
11	List of Tools & Tackles
12	Attested copy of ITR-4 for last three years
13	Attested copy of PAN Card
14	Attested copy of Registration certificate of Establishment/MOA/AOA/Partnership deed
15	Attested copy of Power of Attorney
16	Technical Backup letter from cable kit manufacturer in case of registration for Underground cable laying

Class of Contractors

Details of Solvency required and Registration Fees class wise.

Class of Registration	Minimum Solvency in Rs.	Monetary limit for tendering works up to	Registration fee in Rs.	Renewal of Registration fee in Rs. (To be applied with in one month of expiry)
AA	300 lacs	Any amount	33000.00	8000.00
A	75 lacs	Up to 700 lacs	18000.00	7500.00
B	35 lacs	Up to 300 lacs	13000.00	7500.00
C	25 lacs	Up to 150 lacs	7500.00	5000.00
D	12 lacs	Up to 100 lacs	7500.00	5000.00
E1	2 lacs	Up to 50 lacs	4500.00	2500.00
E2	1 lacs	Up to 15 lacs	4500.00	2500.00

Contractor seeking Registration must have technically qualified Engineers as under:-

Class of Registration	Minimum qualification of Engineers employed or Partner
AA	At least 10 Years experienced Three Graduate Engineers & Five Diploma Engineers
A	At least 10 Years experienced Two Graduate Engineers & Five Diploma Engineers
B	At least 5 Years experienced Two Graduate Engineer & Three Diploma Engineers
C	At least 5 Years experienced one Graduate Engineer & Three Diploma Engineers
D	At least two Three years experienced Diploma Engineers
E1&E2	At least one Two years experienced Diploma Engineers

Criteria for Up-gradation of Contractors

Sr No	Particulars of gradation	Minimum cost of works on hand at the time of applying in ₹.	Minimum annual average turn over in ₹.
1	Up gradation from E-2 to E-1 Class	10 Lacs	5 Lacs
2	Up gradation from E-1 to D Class	30 Lacs	15 Lacs
3	Up gradation from D to C Class	60 Lacs	30 Lacs
4	Up gradation from C to B Class	200 Lacs	100 Lacs
5	Up gradation from B to A Class	600 Lacs	300 Lacs
6	Up gradation from A to AA Class	1000 Lacs	500 Lacs